



HILLINGDON  
LONDON



# Social Services, Health and Housing Policy Overview Committee

## Councillors on the Committee

Judith Cooper (Chairman)  
Patricia Jackson  
Peter Kemp (Vice-Chairman)  
John Major (Labour Lead)  
David Benson  
Sukhpal Brar  
Wayne Bridges  
Kuldeep Lakhmana

**Date:** THURSDAY, 8 DECEMBER  
2011

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 6  
CIVIC CENTRE  
HIGH STREET  
UXBRIDGE  
UB8 1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

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further information.**

**Published:** Wednesday, 30 November  
2011  
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This Agenda is available online at:

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# Useful information

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# **Policy Overview**

## **About this Committee**

This Policy Overview Committee (POC) will undertake reviews in the areas of Social Services, Health & Housing and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider performance reports and comment on budget and service plan proposals for the Council's Adult Social Care, Health and Housing Department.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

## **Terms of Reference**

### **To perform the following policy overview role:**

1. conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. monitor the performance of the Council services within their remit (including the management of finances and risk);
3. comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. review or scrutinise the effects of decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. make reports and recommendations to the Council, the Leader, the Cabinet or any other Council Committee arising from the exercise of the preceding terms of reference.

### **In relation to the following services:**

1. social care services for elderly people, people with physical disabilities, people with mental health problems and people with learning difficulties;
2. provision of meals to vulnerable and elderly members of the community;
3. Healthy Hillingdon and any other health promotion work undertaken by the Council and partners to improve the health and well-being of Hillingdon residents;
4. asylum seekers;
5. the Council's Housing functions including: landlord services (currently provided by Hillingdon Homes), private sector housing, the 'Supporting People' programme, benefits, housing needs, tenancy allocations and homelessness and to recommend to the Cabinet any conditions to be placed on the exercise of the delegations by Hillingdon Homes.

Policy Overview Committees will not investigate individual complaints.

# Agenda

## Chairman's Announcements

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the meeting held on 8 November 2011 (to follow)
- 4 To confirm that the items of business marked in Part I will be considered in Public and that the items marked Part II will be considered in Private
- 5 Personalisation and Disabilities with reference to Transition - Witness Session 3 - **PART 2** report \* (attached as agenda Annex)
- 6 Personalisation - Stakeholder Presentation - (verbal report) 1 - 20
- 7 Options for the Second Review Topic - 2011/12 21 - 26
- 8 Forward Plan 27 - 38
- 9 2011/12 Work Programme 39 - 42

*\*This item is included in Part 2 as it contains "information relating to any individual" and the public interest in withholding the information outweighs the public interest in disclosing it (exempt information under paragraph 1 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended*

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# Personalisation

8<sup>th</sup> December 2011



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# Introduction

- Period of considerable change
- Opportunities and challenges presented by personalisation
- Market development
- Start of on-going dialogue with voluntary and community sector





# An Introduction to Personal Budgets



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# Personalisation

- We start with the individual as a person with strengths and preferences who may have a network of support and resources, which can include family and friends.
- Personalisation reinforces the idea that the individual is best placed to know what they need and how those needs can be best met.



# Self Directed Support

To be achieved via Personal Budgets

What it means

Increased

- » Control
- » Flexibility
- » Choice

within available resources



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## How?

- Through an allocation of money given so users can buy services to meet need.
- Based on assessed need and in line with the eligibility criteria.
- Support plans to agreed outcomes to meet eligible need.
- Can be spent on activities to meet agreed outcomes.



## How is a Personal Budget worked out?

- Assessment to identify needs
- Money allocated based on a person's assessed needs using an automated resource allocation system provided by FACE
- Financial allocation: the maximum money that will be allowed



## Options

- Direct Payment - money given to the resident on a pre-paid card - to be introduced early 2012
- Council manages personal budget on the resident's behalf
- Bit of both - part of Personal Budget given to the resident and part managed by the Council on their behalf



## Pre-paid Cards: What are they?

A pre-paid Visa card that enables services to be paid for by card rather than cheque or cash



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## Pre-paid Cards: Advantages for Suppliers

- Improved cash flow as payment is immediate
- Payment can be made in person or over the phone
- No added costs
- Auditing much easier - less paperwork





# What people have used personal budgets for



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# Andrew

- Andrew left school last year
- He loves trains...so does his dad
- One day a week he and his dad have a day out on the trains



# Matthew, Leighton and Andrew

- In a day service or no service
- All enjoy outdoor work
- Now are volunteers with the National Trust
- They pool their PBs to pay for one support worker to provide transport and support them as volunteers.
- Greater independence, less reliance on Council provided services





## Joan

- Pays for her friend's membership of a local health club and in return she takes her swimming and supports her while there
- Enrolled on college course instead of attending day service
- Purchased dishwasher out of own income and spent £40 to customise it to meet own needs



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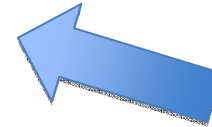


### **Adam**

Adam lives on a farm and used some of his PB to buy a hay shredder. He bags up the hay and sells it as pet bedding at local car boot sales. He now has a micro enterprise and many regular customers.



**Maintaining  
local  
relationships  
and networks**



**Able to  
contribute to  
community**



**Status and self  
esteem**



**Pursuing individual  
interests and  
passions**



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# Personal Budgets: Services People Might Want

- Arts & Crafts
- Cookery
- Health & Fitness
- Meeting friends, making friends
- Support to get to activities
- Support once there
- Others?



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# Personalisation: what this means for the voluntary/community sector



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# Opportunities

- Developing new services
- New sources of funding
- New partnerships, new ways of working





# Challenges

- Charging for services
- Competition
- New Council priorities
- Uncertainties



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## OPTIONS FOR THE SECOND REVIEW TOPIC - 2011/12

Contact Officer: Charles Francis

Telephone: 01895 556454

### REASON FOR ITEM

To enable the Committee to agree the second review it wishes to undertake in the 2011/12 Council year.

### OPTIONS OPEN TO THE COMMITTEE

Agree a topic for an in-depth review in 2011/12

### INFORMATION

1. The Committee is responsible for undertaking the 'policy overview' role in relation to the services provided by the Social Services, Health and Housing. The full range of services under the Committee's remit is outlined in the terms of reference attached as Appendix 1.
2. Previous experience from both Hillingdon and other Councils indicates that the Committee can have the greatest impact by focusing on a work programme agreed at the start of the Council year. Similarly, focusing upon one or two items at each meeting can help Members engage with the major issues and encourage stakeholder engagement.
3. In selecting topics, Members are reminded of the Committee's work from 2007 to 2010/11, which included reviews of:

#### **2007/8**

Caring for the Carers - A review of the Council's support for Carers  
Customer Engagement

#### **2008/9**

Safeguarding Vulnerable Adults in Hillingdon  
The Private Rented Sector in Hillingdon

#### **2009/10**

Hillingdon Centre for Independent Living  
The Transformation Agenda and Direct Payments in Hillingdon

#### **2010/11**

To examine the use of Assistive Technology by Adult Social Care to support Independent Living  
Hillingdon Centre for Independent Living

## **Possible Review Topics**

**1. End of Life Care** - In the health sector, end-of-life care refers to medical care not only of patients in the final hours or days of their lives, but more broadly, the medical care of all those with a terminal illness or terminal condition that has become advanced, progressive and incurable

Approximately 500,000 people die each year in England, about 99% of which are adults over the age of 18 and almost two thirds of which are adults over the age of 75. Most deaths follow a period of chronic illness. The common causes of chronic illnesses and death are those resulting from: circulatory disease, cancer, respiratory disease, neurological disease and dementia. Most deaths occur in hospital (58%), the remainder occurring at home (18%), in care homes (17%) and in hospices (4%). There is some evidence that indicates that most people would prefer to die in their own homes.

A “good death” is described as one that would involve:

- Being treated as an individual with dignity and respect;
- Being without pain and other symptoms;
- Being in familiar surroundings; and
- Being in the company of close family/friends.

In Hillingdon, there are around 2,000 deaths a year; approximately 35% deaths are due to circulatory diseases (strokes, heart attacks etc), 25% to cancer, 17% to respiratory diseases, 3% to neurological disease and the remaining 20% to a variety of other diagnoses. The causes, as well as the place of death, are comparable to those in London and reflect national trends.

Key Issues include

- Access to advice and support and crisis management.
- Patient pathways for accessing palliative care.
- Staff training.
- Joint working arrangements.
- Choice of place to die.
- Information and communications for patients and their families.
- Access to respite.
- Care planning and support.

**A review could consider the following areas:**

1. establishing what skills currently exist amongst health and social care staff with regard to identifying individuals that are approaching the end of life and identify any skills gaps;
2. reviewing the care planning process and make suggestions for improvements;
3. reviewing the current coordination of care across sectors and make suggestions for improvement;

4. establishing whether appropriate high quality services are delivered in all locations;
5. ensuring that a care of the dying pathway, which can be used in all care settings, is available; and
6. the availability and access to bereavement services.

**2. Tenancy Strategy** - The Localism Act requires each Local Housing Authority to publish a “Tenancy Strategy” by the start of 2013. This means that local authorities can carry out a fundamental review of social housing in their area. In carrying out that review, a Local Authority may wish to consider whether:

- To continue to operate in the same way as now
- To offer fixed term tenancies
- To enter into the ‘affordable rent’ market
- To limit who will qualify to join the waiting list
- To use the private rented sector to discharge the homelessness duty
- To be more proactive in holding each social housing provider to account for decisions and action

All of these choices are up for discussion and debate with all stakeholders and the process of developing the tenancy strategy should enable this. In order to provide direction to registered providers working in this authority (including LB Hillingdon as a landlord), the Council need to consider the opportunities and threats offered by these choices. The basic considerations are:

- An understanding of the affordable housing market in our area (e.g., how big is it, who manages it, where is it?) and the role of the market – who is it for and what does it contribute?
- The challenges to achieving our local ambitions e.g., lack of affordable housing, ageing population, rising homelessness etc,
- Knowledge about prospective tenants: who is seeking affordable housing now, and who is likely to need and secure this in the next years based on past trends?
- The current framework we have in place locally to direct housing activity e.g., allocations policy, homelessness strategy. Will these need to change?
- Responsibilities under the Equalities Act 2010.

***What we are already doing?***

- The Council have an established Local Housing Partnership, with whom the Council have already worked with to develop and deliver Area Based Housing Plans (2009 and 2010) specifically to reduce homelessness and make better use of housing across the Borough. This work has enabled a deeper understanding of the local housing

market. The Council's partnership approach is therefore well established and this will facilitate further joint work on the tenancy strategy.

- The Registered Providers working in the area have told the Council their plans in respect of tenure and affordable rents. The Authorities landlord approach is not yet determined, but it is anticipated this will be guided by the process of the tenancy strategy. Business decisions have been taken to participate in affordable rent and the process of implementing this provides an opportunity for the council to influence decision making by other providers.
- The Council are working on a definition of affordability, based on the GLA definition but taking into consideration the local impacts of this. This is expected to be in place by early December.
- Ongoing work on the housing strategy to date has identified three strategic priorities primarily focussed:
  1. on prevention
  2. care
  3. and support

There is a need to widen the scope to recognise the contribution to other Hillingdon ambitions e.g., economic growth and resilience. The tenancy strategy will also need to reflect these wider ambitions.

- The Council already have a better-than-average knowledge of current tenants and applicants for housing, but acknowledge the need to improve knowledge of tenants' financial circumstances and occupancy levels so that this can be used to inform choices around affordable rents and tenure length.
- Some work has also been undertaken to understand the impact of welfare reform, particularly proposals relating to under-occupation in the social housing sector. The welfare reform 'goal posts' continue to move; it will necessary to consider the impacts throughout the tenancy strategy development process.
- The Council has reviewed its allocations policy and the housing register within the last few months, so the Council's knowledge of people seeking housing is up-to-date. There is some concern that the pan-London mobility CBL model will make it difficult to achieve local objectives but as yet there is no real clarity about how this will work out.

Affordable housing as a contributor to health and wellbeing is particularly important.

## **Suggestions on how POC could inform discussions**

POC may wish to review a selection of the following key issues:

- Assess the 'freedoms and flexibilities' on offer in terms of achieving the housing strategy outcomes and overcoming the defined challenges
- Carry out scenario planning to understand the possible effects of different scenarios for different households and housing types
- Understand the impact of potential decisions on diversity and equality so that the process and eventual strategy are thoroughly impact-assessed in line with the Equality Act 2010

The information collected from the POC review will feed directly into the consultation exercise on the Council's Tenancy Strategy, including the final recommendations to Cabinet during 2012.

## **SUGGESTED COMMITTEE ACTIVITY**

Members agree one topic for in-depth review.

The Constitution defines the terms of reference for Policy Overview Committees as:

**The Following Terms of Reference are Common to all Policy Overview Committees (referred to below as “The overview role”):**

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.

**This Committee performs the policy overview role outlined above in relation to:**

1. social care services for elderly people, people with physical disabilities, people with mental health problems and people with learning difficulties;
2. provision of meals to vulnerable and elderly members of the community;
3. Healthy Hillingdon and any other health promotion work undertaken by the Council and partners to improve the health and well-being of Hillingdon residents;
4. asylum seekers;
5. the Council’s Housing functions including: landlord services (currently provided by Hillingdon Homes), private sector housing, the ‘Supporting People’ programme, benefits, housing needs, tenancy allocations and homelessness and to recommend to the Cabinet any conditions to be placed on the exercise of the delegations by Hillingdon Homes.

Policy Overview Committees will not investigate individual complaints.



## **CABINET FORWARD PLAN**

**Contact Officer:** Charles Francis  
**Telephone:** 01895 556454

## **REASON FOR ITEM**

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

## **OPTIONS OPEN TO THE COMMITTEE**

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

## **INFORMATION**

1. The Forward Plan is updated on the 15<sup>th</sup> of each month. An edited version to include only items relevant to the Committee's remit is attached to this report. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

## **SUGGESTED COMMITTEE ACTIVITY**

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

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# The Cabinet Forward Plan

Period of Plan: December 2011 to March 2012 onwards

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
<p>SCH&amp;H = Social Care, Health &amp; Housing; CS = Central Services; PEECS = Planning, Environment, Education &amp; Community Services</p> <p><b>Cabinet - 15 December 2011</b></p>									
716	<b>Preventative Social Care Services: Appointment of Age UK Hillingdon to provide Handyperson Service</b>	This report seeks Cabinet approval to award a three year service level agreement under a single tender process to Age UK Hillingdon for the provision of a Minor Repair and Adaptations "Handyperson" service that supports Older People to maintain their independence in the community for as long as possible. The Adult Social Care Personalisation and Commissioning Plan approved by Cabinet in September 2011 sets out the importance of such preventative service for Older People.	All		Cllr Philip Corthorne / Cllr Seaman-Digby	SCH&H - Paul Feven			<b>NEW</b>
705	<b>Preventative Intermediate Care Services: Approval of Contract with Care UK</b>	The report will seek Cabinet approval to enter into a 2 year agreement with Care UK through a single tender process for the provision of bed based intermediate care jointly funded by the Council and the NHS. Bed based intermediate care is a short-term programme of therapy and enablement in a residential setting for people who are medically stable but need a short period of rehabilitation to enable them to regain sufficient physical functioning and confidence to return safely to their own home. This service will help to reduce hospital admission and admission to residential and nursing care.	All		Cllr Philip Corthorne and Cllr Seaman-Digby	SCH&H - Paul Feven	Corporate Procurement		<b>NEW</b>

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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
692	<b>Appointment of technical consultants to support delivery of the Council's Supported Housing Programme</b>	Cabinet will be asked to accept a tender in relation to all professional services for the development of the Supported Housing Programme, including Employers Agent, Quantity Surveying, Mechanical and Electrical Design and Structural Engineering.	Various		Cllr Jonathan Bianco / Cllr Philip Corthorne / Cllr Scott Seaman-Digby	PEECS - Kevin Taplin	Corporate Landlord and Corporate Procurement		
703	<b>Personalisation of accommodation-based learning disability services</b>	<p>Accommodation based care and support services for people with learning disabilities from a range of providers are being re-modelled to enable people to live independently within the community rather than in institutional settings that are unnecessary and expensive.</p> <p>This is part of a direction of travel that will lead to a fully personalised set of services where further contracts between the Council and providers will either not be required or will be for a significantly reduced value and only for schemes with higher needs residents.</p> <p>Cabinet will be asked to approve new care and support contracts through single tender action as part of a direction of travel leading to 100% personalisation of services.</p>	Various		Cllr Philip Corthorne / Cllr Scott Seaman-Digby	SCH&H - Paul Feven	Corporate Procurement		

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670	<b>Adult Social Care - Local Account</b>	To promote openness and transparency in local government, each Council with adult social care responsibilities has been asked to prepare and publish a short summary of how well social care is performing and what the plans are for improvement. This is called a "Local Account" and in Hillingdon this statement has been tailored to reflect local needs and priorities. Cabinet will be asked to approve the Local Account, which represents a proportionate approach to engaging with our residents about service improvements.	All		Cllr Philip Corthorne	SCH&H - Linda Sanders	Key resident and service user and carer groups will be involved in preparing the Local Account.		
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	

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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
<b>Cabinet - 26 January 2012</b>									
707	<b>Transforming Adult Social Care: Personalisation and Commissioning Plan 2011 - 2015</b>	<p>The Transforming Adult Social Care: Personalisation and Commissioning Plan 2011-2015 was presented to Cabinet in September 2011. Cabinet approved the direction of travel for adult social care services in Hillingdon and agreed for public consultation with stakeholders to take place on the plan.</p> <p>This report will seek final approval for the Plan and present the outcome of consultation, a summary of the comments received and the impact upon the Commissioning Plan.</p>	All		Cllr Philip Corthorne	SCH&H - Paul Feven	Sevice users, carers, SCHH staff and other stakeholders are being consulted on the plan which was approved by Cabinet on 28th September 2011.		<b>NEW</b>
708	<b>Disabilities Commissioning Plan 2011-2015</b>	<p>The Disabilities Commissioning Plan was presented to Cabinet in September 2011. Cabinet approved the direction of travel for services for disabled people in Hillingdon and agreed for public consultation with stakeholders to take place.</p> <p>This report will seek final approval of the Plan and present the conclusions from this consultation and any changes to the plan that have been made as a result of consultation.</p>	All		Cllr Philip Corthorne	SCH&H - Paul Feven	Sevice users, carers, SCHH staff and other stakeholders are being consulted on the plan that was approved by Cabinet on 28th September 2011.		<b>NEW</b>

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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
661	<b>Award of contract: The supply, and when required, the installation of glass and glazing products for Hillingdon Housing Repairs Service</b>	To seek Cabinet approval for the award of a four year contract to supply and when required install, glass and glazing products, and to repair on a responsive basis windows and doors for the Hillingdon Housing Repairs Service	All		Cllr Philip Corthorne / Cllr Scott Seaman-Digby	SCH&H - Grant Walker	Corporate Procurement		

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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
598	<b>Acceptance of tender - electrical works to the housing stock</b>	To seek Cabinet approval to accept a tender for electrical works to the Council's housing stock.	All		Cllr Philip Corthorne / Cllr Scott Seaman-Digby	SCH&H - Grant Walker	Corporate Procurement		
671	<b>Award of contract: Supply of plumbing fittings and materials</b>	Hillingdon Housing Repairs Service spends approximately £300,000 each year on the purchase of plumbing fittings and materials - these need to be sourced from a specialist plumbing wholesaler. This report will seek Cabinet approval to the award of a contract for the supply of plumbing fittings and materials to the Hillingdon Housing Repairs Service.	All		Cllr Philip Corthorne / Cllr Scott Seaman-Digby	SCH&H - Grant Walker	Corporate Procurement		
<b>Cabinet Member Decisions - January 2012</b>									
SI 34	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	



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SCH&H = Social Care, Health & Housing; CS = Central Services; PEECS = Planning, Environment, Education & Community Services									
<b>Cabinet - 16 February 2012</b>									
668	<b>Contract Award for the Direct Payment Support Service</b>	<p>Direct Payments enable social care service users to access and control their own fund with which to pay for care services. The Direct Payment Support Service provides independent advice, support and assistance for recipients of Direct Payments to ensure that service users are able to fully benefit from this option.</p> <p>The contract award for this service follows a collaborative tender process across four London boroughs. A framework agreement has been developed with the London Boroughs of Brent, Kensington ad Chelsea and Hammersmith &amp; Fulham. The tender process, being led by Hammersmith &amp; Fulham.</p>	All		Cllr Philip Corthorne & Cllr Seaman-Digby	SCH&H - Paul Feven	Service users, carers and SCHH staff have been consulted in drawing up the service specification and in developing questions to submit to prospective providers at the interview stage.		
515	<b>Housing Revenue Account (HRA) Rent Setting 2012-2013</b>	To set rents and fees and charges for HRA dwellings and recommend to full Council.	All	23-Feb-12	Cllr Jonathan Bianco / Cllr Phillip Corthorne	SCH&H - Maqsood Sheikh	Tenants and other stakeholders		

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## Cabinet Member Decisions - February 2012

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	
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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
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## Cabinet - 29 March 2012

SI	<b>Progress Report on the Disabled People's Plan</b>	This report provides Cabinet with a performance update on the delivery of the Disabled People's Plan.	All		Cllr Philip Corthorne	SCH&H - Dan Kennedy	Engagement of Disabled People is integral to the development and delivery of the Plan.		
SI	<b>Older Peoples Plan - Update</b>	This report provides an update to Cabinet of the Older Peoples Plan.	All		Cllr Philip Corthorne / Cllr Ray Puddifoot	SCH&H - Dan Kennedy	Engagement of Older People is integral to the development and delivery of the Plan.		

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# Agenda Item 9

## WORK PROGRAMME AND MEETING DATES IN 2011/12

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### REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### INFORMATION

All meetings to start at 7.00pm unless otherwise indicated.

<b>Meetings</b>	<b>Room</b>
<b>21 June 2011</b>	<b>CR 5</b>
<b>6 July 2011</b>	<b>CR 5</b>
<b>31 August 2011</b>	<b>CR 5</b>
<b>12 October 2011</b>	<b>CR 5</b>
<b>8 November 2011</b>	<b>CR 5</b>
<b>8 December 2011</b>	<b>CR 6</b>
<b>25 January 2012</b>	<b>CR 5</b>
<b>15 February 2012</b>	<b>CR 5</b>
<b>22 March 2012</b>	<b>CR 5</b>
<b>19 April 2012</b>	<b>CR 5</b>

Social Services, Health & Housing Policy Overview Committee

**2011/12 DRAFT Work Programme**

<b>Meeting Date</b>	<b>Item</b>
<b>21 June 2011</b>	Aims & Challenges
	Review Topics 2011/12
	Cabinet Forward Plan
	Work Programme for 2011/12

<b>6 July 2011</b>	Major Reviews in 2011/12 - Scoping Report and Discussions (Work Programme)
	Quarterly Performance and Budget Report
	Cabinet Forward Plan
	Work Programme for 2011/12

<b>31 August 2011</b>	Major Reviews in 2011/12 – Scoping Report and Discussions (Work Programme)
	Personalisation - update
	Cabinet Forward Plan
	Work Programme

<b>12 October 2011</b>	Major Reviews in 2011/12 – First Review Witness Session 1
	Annual Complaints Report - SSH&H
	Cabinet Forward Plan
	Work Programme

<b>8 November 2011</b>	Major Reviews in 2011/12 – First Review Witness Session 2
	Update on previous review recommendations
	Cabinet Forward Plan
	Work Programme

<b>8 December 2011</b>	Major Reviews in 2011/12 – First Review Witness Session 3
	Major Reviews in 2011/12 – Possible review options for second review
	Personalisation – Stakeholder Presentation – verbal report
	Cabinet Forward Plan
	Work Programme

<b>25 January 2012</b>	Budget
	(ASCHH Annual Performance Assessment) – Local Account
	<i>Safeguarding Vulnerable Adults – Annual Report tbc</i>
	Major Reviews in 2011/12 – Second Review Scoping report
	Cabinet Forward Plan
	Work Programme

<b>15 February 2012</b>	Major Reviews in 2011/12 – Second Review Witness session 1
	Major Reviews in 2011/12 – First Review Final Report
	Cabinet Forward Plan
	Work Programme

<b>22 March 2012</b>	Major Reviews in 2011/12 – Second Review Witness session 2
	Cabinet Forward Plan
	Work Programme

<b>19 April 2012</b>	Cabinet Forward Plan
	Work Programme
	Major Reviews in 2011/12 – Second Review Final Report



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